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# NOTICE OF MEETING

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**CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

**FRIDAY, 10 OCTOBER 2014 AT 2.00 PM**

**THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

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**CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

Councillor Linda Symes (Conservative)

### **Group Spokespersons**

Councillor Lee Hunt, Liberal Democrat

Councillor David Horne, Labour

Councillor Julie Swan, UK Independence Party

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **AGENDA**

- 1 Apologies for absence**
- 2 Declarations of Interest**
- 3 New Depot for Parks Team (and contractors) (Pages 1 - 12)**

### Purpose of report

- (1) To inform the Cabinet Member of the need to identify suitable permanent premises to accommodate the parks service external works team and enable vacation of the temporary accommodation at Seafront Services, Avenue de Caen.
- (2) To highlight the long-term benefits that may be achieved by considering the needs of other city council staff and contractors as part of any new accommodation proposal.

### **RECOMMENDED**

- (1) That the Cabinet Member for Culture, Leisure and Sport notes the content of the report and the need to secure alternative permanent premises to accommodate the operational activities of the parks external works and inspection team.**
- (2) Whilst the Head of Corporate Assets, Business and Standards continue to investigate the availability of suitable premises on a rental basis or as a prospective purchase, that the Head of Transport and Environment be authorised to continue with the options appraisal for development of the Burrfields Road site to accommodate new premises and to achieve the outlined benefits.**
- (3) That in the event of the Head of Corporate Assets, Business and Standards not identifying suitable e alternative premises within the city council property portfolio or from those commercially available, that a bid be considered to secure the required capital funding to deliver the new development and the outlined benefits.**

#### **4 Citywide Sports Strategy and New Citywide Framework Group (Pages 13 - 42)**

### Purpose of report

To inform the Cabinet Member for Culture, Leisure and Sport of the progress with the city wide sports strategy and to seek approval for the proposed vision, objectives and time line for completion.

### **RECOMMENDED**

- (1) That the Cabinet Member for Culture, Leisure and Sport agrees the proposed objectives within the draft city wide sports strategy and the proposed route to completion.**
- (2) That the Cabinet Member for Culture, Leisure and Sport agrees the time line for completion.**
- (3) That the Cabinet Member for Culture, Leisure and Sport agrees the**

**proposal of the formation of a city wide physical activity and sports forum.**

**(4) That the Cabinet Member for Culture, Leisure and Sport is updated by officers as to the progress of this process, the final strategic document and the resulting actions, in the first six months of 2015.**

**5 Interreg Funded D Day 70 (Pages 43 - 52)**

Purpose of Report

The purpose of this report is to update and inform the Cabinet Member on the progress of the Interreg funded DDAY70 project.

**RECOMMENDED**

**That officers are requested to continue to seek further external funding to support and deliver projects which enhance the core offer of City Development & Cultural Services.**

**6 The Arthur Conan Doyle Collection (Pages 53 - 60)**

Purpose of report

- (1) To inform the Cabinet Member of the progress on the Arthur Conan Doyle Collection's Heritage Lottery Funded (HLF) bid, Sharing Sherlock. Funding was awarded for a two year project until December 2014 but could be extended until March 2015
- (2) To update the Cabinet Member on the progress made so far in the delivery of Sharing Sherlock and its involvement with Portsmouth residents. The main aim of this funding is to reach further audiences across Portsmouth.

**RECOMMENDED**

**To continue to support The Arthur Conan Doyle Collection until 31<sup>st</sup> March 2015 and beyond, using the tools and existing engagement with groups from the Sharing Sherlock project to explore potential future opportunities.**

**7 Victorious Festival Report (Pages 61 - 66)**

Purpose of report

The purpose of the report is to provide the Cabinet Member with an initial evaluation on the delivery of the Victorious Festival 23-24 August 2014 as requested in the recommendations of the Culture, Leisure & Sport meeting of 17 January 2014.

## RECOMMENDED

**(1) That this update report on the successful operation and delivery of the 2014 Victorious Festival be noted and that the organisers of the Festival be congratulated on their very professional approach, delivery and responsiveness around all aspects of the event.**

**(2) That officers be authorised to negotiate with the organisers of the Victorious Festival to implement findings from the review process of the 2014 festival to support the delivery of an improved event in the future.**

**(3) The officers be authorised to work with Victorious Festival to support the delivery of an annual festival over the August Bank Holiday weekend for from 2015 - 2018 with the ability to extend this on the same contract for a further 2 years (2019 - 2020).**

### **8 The ARTches Corporate Resource allocation (Pages 67 - 70)**

#### Purpose of Report

The purpose of this report is to request the release of funds allocated at the Full Council Meeting in February 2013 to the ARTches project now the scheme has secured both external funding and the required planning permission to proceed.

#### **RECOMMENDED that:**

**The £100,000 Corporate Resource Allocation is authorised for release as part of the matched funding for the delivery of the ARTches project now the external funding has been secured.**

### **9 Museums Care and Conservation Policy (Pages 71 - 86)**

#### Purpose of report

To present the Portsmouth Museums Care and Conservation Policy.

#### **RECOMMENDED that:**

**(1) The draft Portsmouth Museums Care and Conservation Policy be approved.**

**(2) A Care and Conservation Plan is developed to drive the operation of this Policy. The Plan to be presented at a later date.**

### **10 Reproduction fees for the use of Images from the Council's Collections (Pages 87 - 96)**

#### Purpose of report

To revise the fees for the reproduction of images from the council's museum and archive collections.

**RECOMMENDED:**

- (1) That the categories and scales of fees are simplified.**
- (2) That a new category of reduced fees for local people and businesses is introduced.**
- (3) That the recommended fees for the use of images are agreed and implemented from 1 December 2014 as follows:**

- **The reproduction fees for books including e-books and CD ROMs for Portsmouth residents and businesses will be £30 for inner pages and £90 on covers for print runs up to 1,000 copies. The fees will be £40 and £110 for print runs up to 10,000 copies and £70 and £130 for print runs over 10,000.**
- **The reproduction fees for books including e-books and CD ROMs for non- Portsmouth residents and businesses will be £50 for inner pages and £150 on covers for print runs up to 1,000 copies. The fees will be £60 and £200 for print runs up to 10,000 copies and £110 and £300 for print runs over 10,000.**
- **The reproduction fees for newspapers, magazines and leaflets for Portsmouth residents and businesses will be £30 for inner pages and £80 for covers.**
- **The reproduction fees for newspapers, magazines and leaflets for provincial publishers will be £40 for inner pages and £100 for front pages.**
- **The reproduction fees for world-wide rights for newspapers, magazines and leaflets will be £80 for inner pages and £250 for front pages.**
- **The reproduction fees for merchandise for Portsmouth residents and businesses will be £100.**
- **The reproduction fees for merchandise for non-Portsmouth residents and businesses will be £250.**
- **The reproduction fees for website use will be £100 for one year's use and £250 for 5 year's use.**
- **The reproduction fees for single country television transmission of an image will be £100.**
- **The reproduction fees for world television transmission of an image will be £150.**
- **The reproduction fees for world television transmission of an image for 5 year use will be £250.**
- **The reproduction fees for use of images in displays and exhibitions for up to one year will be £50 and £150 for over one year.**
- **The reproduction fees for use of images (with the exception of images pertaining to the Conan Doyle collection) in displays and exhibitions by other accredited museums and galleries will be waived where entry to the venue and exhibition is free of charge.**
- **The reproduction fees for third sector groups and organisations will qualify for a reduction of 15% except for the 'Portsmouth'**

category where there will be no further reduction.

- The reproduction fee for the use of images in talks, lectures and presentations will be £2.00.

**11 Return of Geological Specimens to Winchester City Museums (Pages 97 - 100)**

Purpose of report

The purpose of this report is to present a request from Winchester City Museums for the return of seven geological specimens on loan to Portsmouth. These were mistakenly accessioned in 2009 so will need to be formally de-accessioned.

**RECOMMENDED:**

**(1) That the seven specimens are de-accessioned from Portsmouth's museum collections.**

**(2) That the seven specimens are returned to Winchester City Museums.**

**(3) That the early life display at Cumberland House is re-displayed after the removal of these specimens and that alternative specimens are sourced.**

The following items are for information only

**12 Portsmouth History Fair (Pages 101 - 106)**

Purpose of report

To update the Cabinet Member for Culture, Leisure and Sport on the Portsmouth History Fair held at the Central Library on 12 July 2014 and the plans for future development.

**13 Monitoring of 2014/15 Cash Limits and Capital Programme for the Period to 30 June 2014 (Pages 107 - 122)**

The purpose of this report is to inform the Cabinet Member and Group Spokespersons of:

(1) The forecast revenue expenditure for the year compared with the cash limited budget.

(2) The forecast capital expenditure against the capital programme for the Culture Leisure and Sport Portfolio.

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